Application Form for Interlibrary Loan

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant Info** | Date | mm/dd/yyyy | Department |  |
| Name |  | Student ID |  |
| E-mail Address |  |
| **Book Info** | No. | Book Title | Call Number | Barcode Number |
| 01 |  |  |  |
| 02 |  |  |  |
| 03 |  |  |  |
| 04 |  |  |  |
| 05 |  |  |  |

**Procedure :**

Fill in the application form → E-mail the form to: amber23316@mail.mcut.edu.tw →Email notice for pick-up → 4F Circulation Desk for books pick-up → Return books before due date to 4F Circulation Desk

**Notices :**

* This service is offered between Ming Chi University of Technology, Chang Gung University, and Chang Gung University of Science and Technology libraries**.**
* Each person can borrow a maximum of 5 books and should return the books within 30 days.
* Overdue fine is NT$5 per day per item.

**Contact :**

Reference Services

Phone: 2908-9899 ext:4282

E-mail：amber23316@mail.mcut.edu.tw